

CalOMS Discharge Codes

Standard Discharge Codes

1. **Completed Treatment/Recovery Plan Goals – Referred**
2. **Completed Treatment/Recovery Plan Goals – Not Referred**
3. **Left Before Completion with Satisfactory Progress – Referred**
5. **Left Before Completion with Unsatisfactory Progress – Referred**

Note: Standard Discharge Codes CAN only be entered on the Standard Episodes Closing Screen

Episode Closing

CINDY TESTCASE CALOMS TEST
Client Number: 10012854 Admit Date: 1-JAN-2010 RU: 99991
Administrative Discharge: N

Discharge Date: / / Discharge Status:
Referred To: Employment Status:

Client Adherence to Treatment Plan: Primary Problem:
Discharge Children in Household: 0 Primary Route/Freq: /
Pregnant During TX: Secondary Problem:
Pregnancy Termination Reason: Secondary Route/Freq: /
Date of Termination: / / Tertiary Problem: 0
Followup on Ref. Prior to Discharge: 00000000111111112222
Client Homeless at discharge: 12345678901234567890123
CalOMS Zip Code: Remarks: 0

Program Goal 1: 2: 3: 4:

Primary Drug Name:
Secondary Drug Name:
Form Ok Y/N: Confidential Information USER: HALL_B

Administrative Discharge Codes

4. **Left Before Completion with Satisfactory Progress – Not Referred**
6. **Left Before Completion with Unsatisfactory Progress – Not Referred**
7. **Death**
8. **Incarceration**

Note: Administrative Discharge Codes CAN only be entered on the Administrative Episodes Closing Screen

Episode Administrative Discharge

CINDY TESTCASE CALOMS TEST
Client Number: 10012854 Admit Date: 1-JAN-2010 RU: 99991

Discharge Date: / / Discharge Status:
Pregnant During TX:
Primary Problem:
Primary Drug Name:

Form Ok Y/N: Confidential Information USER: HALL_B
Enter closing information.

Standard Discharge Definitions

- 1. Completed Treatment/Recovery Plan Goals – Referred:** This is a *standard discharge status* and is considered a treatment completion status. This status should be used for a client who completed an AOD treatment service and is being referred to another AOD treatment service (this includes clients referred to further AOD treatment that do not accept the referral). The client is available to complete the discharge interview either in person as planned, or by contacting the client by telephone.

Example: Jane was in a residential treatment service and has accomplished the recovery plan goals for residential treatment. Jane will be referred to an outpatient drug-free treatment program to continue treatment. When Jane was admitted to residential treatment, her treatment counselor scheduled a date for her discharge interview to take place three days before Jane's last treatment service. Jane's treatment counselor uses the last service date for the discharge date because it is the last date Jane will be seen by the counselor. The counselor then asks Jane all the required CalOMS Tx discharge questions. The treatment counselor records Jane's responses and completes a CalOMS Tx discharge record for submission to the county which the program has a contract with to provide AOD treatment. Two days later, Jane is admitted to the outpatient drug-free program her residential provider referred her to. The outpatient treatment counselor indicates Jane's admission is a "transfer or change in service" and asks Jane the remaining CalOMS Tx admission questions.

- 2. Completed Treatment/Recovery Plan Goals – Not Referred:** This is a *standard discharge status* and is considered a treatment completion status. This status should be used for a client who completed an AOD treatment service, who is not being referred to another AOD treatment service and for a client who is finishing the last treatment service program in a treatment episode (a series of planned consecutive admissions and discharges from various treatment programs). The client is available to complete the discharge interview either in person as planned, or by contacting the client by telephone.

Example: John started a treatment episode in a detoxification program, which he completed as planned by his treatment counselor. At discharge, John was referred to a residential program by the detoxification provider (the detoxification counselor indicated his discharge status as "completed treatment recovery plan goals, referred"). Two days later, John entered the residential program (the treatment counselor entered "transfer/change in service" in the admission transaction type field for John's residential CalOMS Tx admission record). John completed the residential program and was referred to an outpatient program (the residential counselor indicated his discharge status was "completed treatment recovery plan goals, referred").

John was admitted to the outpatient program one week after being discharged from the residential program (the treatment counselor entered "transfer/change in service" in the admission transaction type field for John's outpatient CalOMS Tx admission record). John did very well in his outpatient treatment and he decided he is ready to be discharged from his treatment episode, which began several months prior in a nearby detoxification program. John's treatment counselor schedules a date to discharge John from his final service, the outpatient treatment, and to collect the standard CalOMS Tx discharge information from John.

However, John did not show up for the discharge interview scheduled by his outpatient treatment provider. The following day, John's treatment counselor called John to reschedule the discharge appointment. John indicates he does not wish to come in for the appointment but agrees to answer the CalOMS Tx discharge questions over the phone. John's treatment counselor asks John all of the CalOMS Tx standard discharge questions, records John's responses, and reports the data to the county he contracts with to provide treatment.

Standard Discharge Definitions - Continued

- 3. *Left Before Completion with Satisfactory Progress – Referred:*** This is a *standard discharge status*. This status should be used for a client who is referred to another treatment program to complete either the service they have been receiving or to begin a different level of treatment. The client is available to complete the discharge interview either in person as planned, or by contacting the client by phone.

Example: Joe is enrolled in a 30-day residential treatment program. He is actively participating in the program for two weeks. However, Joe really wants to get back to work and tells his counselor he'd like to leave the residential program. Joe's treatment counselor advises that Joe finish out the remainder of his 30 days in the residential program since he has been making good progress in his treatment. Though the counselor advised he continue in the residential program, Joe wishes to leave the program. So, Joe's counselor refers him to an outpatient program and schedules a time to ask Joe all the required CalOMS Tx standard discharge questions prior to discharging him. The counselor uses the date of Joe's interview as the standard discharge date, enters their discharge code for "left before completion with satisfactory progress, referred," and asks Joe all the CalOMS Tx questions.

- 5. *Left Before Completion with Unsatisfactory Progress – Referred:*** This is a *standard discharge status*. This status should be used for a client who is referred to another treatment program to complete either the service they have been receiving or to begin a different level of treatment. The client is available to complete the discharge interview either in person as planned or by contacting the client by phone.

Example: Sue began her treatment episode in a detoxification program. She completed her detoxification treatment and was referred to an intensive outpatient program by her detoxification provider. Sue was admitted to the intensive outpatient program she was referred to three days after finishing her detoxification treatment.

Sue has been in the intensive outpatient program for three weeks, but she missed several scheduled appointments. Sue's treatment provider decides that she is not making good progress and might do better in a residential treatment program. Sue's treatment provider schedules an appointment with Sue to discuss her treatment and to ask her the CalOMS Tx standard discharge questions. Sue completes the discharge interview and answers all the CalOMS Tx standard discharge questions prior to being referred to a residential treatment program.

Administrative Discharge Definitions

- 4. *Left Before Completion with Satisfactory Progress – Not Referred:*** This is an *administrative discharge status*. This should be used for a client who made satisfactory progress in the treatment service, who did not complete the treatment service as planned, and could not be located to receive a referral for further AOD treatment or to conduct a discharge interview.

Example: James is enrolled in a residential treatment program. He was actively participating in the program for a month but left the program without notice. He has not been seen by his treatment counselor or any of the treatment staff for seven consecutive days. James' treatment counselor makes several attempts to contact him by telephone but is unable to reach him. The counselor documents the

attempts made to contact James. The counselor determines that James must be administratively discharged and completes an administrative discharge record to comply with their CalOMS Tx data reporting requirements.

James' counselor works with other treatment staff to determine the date he left the program. The counselor enters this date for the administrative discharge date then refers to James' CalOMS Tx admission record to obtain most of the required administrative discharge information. For the "primary drug" field, James' counselor indicates "unknown" since James is unavailable to provide this data. (Note: the counselor may also use the code of the primary drug reported by James at admission.) For the "pregnant during treatment" field, James' counselor enters "no" since he is male and cannot be pregnant. James' treatment counselor then submits the administrative discharge record to the county the provider has a contract with.

- 6. *Left Before Completion with Unsatisfactory Progress – Not Referred:*** This is an *administrative discharge status*. This should be used for a client who made unsatisfactory progress in the treatment service in which they were enrolled and who did not complete the treatment service as planned. The client is unavailable to be referred for other AOD treatment or to complete the discharge interview in person or by telephone.

Example: Sharon began her treatment episode in a detoxification program. She completed her detoxification treatment and was referred to an intensive outpatient program by her detoxification provider. Sharon was admitted to the intensive outpatient program three days after finishing her detoxification treatment.

Sharon has been in the intensive outpatient program for three weeks, but she has missed several scheduled appointments. Sharon's treatment provider decides that she is not making good progress and might do better in a residential treatment program. The treatment provider schedules an appointment with Sharon to discuss her treatment and to ask Sharon the CalOMS Tx standard discharge questions. Sharon fails to appear for the scheduled discharge interview with her counselor. Sharon's treatment counselor makes several attempts to contact her, but is unable to make contact. The counselor documents the attempts to contact Sharon to complete the CalOMS Tx discharge interview.

Sharon's treatment counselor determines Sharon must be administratively discharged and uses the date she last saw Sharon as the administrative discharge date. The counselor then refers to Sharon's CalOMS Tx admission record to obtain most of the required administrative discharge information. For the "primary drug" field, Sharon's counselor enters the primary drug code reported by Sharon at admission. (Note: the counselor may also use the code for unknown for primary drug under this circumstance.) For the "pregnant during treatment" field, Sharon's counselor enters "unknown" or "do not know" since Sharon is unavailable to answer this question. Sharon's treatment counselor then submits the administrative discharge record to the county the provider has a contract with.

Administrative Discharge Definitions - Continued

- 7. *Death:*** This is an *administrative discharge status*. This should be used for a client who dies while enrolled in a treatment program. Because the client cannot be asked the CalOMS Tx standard discharge questions, the treatment counselor follows the same procedures used to complete an administrative discharge for clients who leave the program prior to finishing their treatment.
- 8. *Incarceration:*** This is an administrative discharge status. This should be used for a client who becomes incarcerated while enrolled in a treatment program. Because the client cannot be asked the CalOMS Tx standard discharge questions, the treatment counselor follows the same procedures used

to complete an administrative discharge for clients who leave the program prior to finishing their treatment.